

FU JEN CATHOLIC UNIVERSITY

Regulations Governing Admission of International Students

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Article 1 The following Regulations are established in accordance with Article 6 of the “Regulations Regarding International Students Undertaking Studies in Taiwan,” issued by the Ministry of Education (MOE).

Article 2 An individual of foreign nationality, who has never held nationality status from the Republic of China (ROC), and meets the following criteria is qualified to apply for admission under this regulation:

1. has never studied in Taiwan as an overseas Chinese student.
2. has not been given a placement to study in an academic institution in Taiwan via the University Entrance Committee for Overseas Chinese Students under the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan during the year of their application.

An individual of foreign nationality who meets the following requirements and who has resided overseas continuously for the most recent 6 years is also qualified to apply for admission under this regulation. However, an individual who plans to

apply for study at a department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for no less than 8 years.

1. An individual who also is a national of the ROC, but does not hold or has had a household registration in Taiwan.
2. An individual who also was a national of the ROC but has no ROC nationality at the time of their application shall have an annulled status regarding their ROC nationality for no less than 8 years after an annulment of ROC nationality by the Ministry of the Interior.
3. Regarding individuals mentioned in the preceding 2 subparagraphs, they must not have studied in Taiwan as an overseas Chinese student nor been given a placement through the University Entrance Committee for Overseas Chinese Students during the same year as making the application.

According to the Education Cooperation Framework Agreement, a foreign national who was selected by a foreign government, organization, or school, and does not hold a household registration from the time of their birth is not subject to the limitations as prescribed in the preceding 2 paragraphs after receiving the approval from MOE.

The six-year and eight-year calculation period as prescribed in Paragraph 2 shall be calculated from the starting date of the semester (February 1 or August 1) as the designated due date for the time of study.

The term “overseas” as prescribed in Paragraph 2 is limited to countries or regions other than Mainland China, Hong Kong, and Macau; the term “reside overseas continuously” means that an individual may stay in Taiwan for no more than a total of 120 days per calendar year. If the calculated calendar year is not one complete calendar year, their stay in Taiwan should not exceed 120 days within the calculated calendar year period. The only exceptions to this method of calculation are for those who fulfill one of the following requirements with written supported proof:

1. Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technique training classes accredited by MOE;
2. Attended a Mandarin Chinese language center at a university/college of which foreign student recruitment is approved by MOE, and to which the total length of stay is less than 2 years;
3. Exchange students, whose length of total exchange is less than 2 years; or
4. An Internship in Taiwan which has been approved by an authorized central government agency, to which the total length of stay is less than 2 years.

An individual, who has both foreign and ROC nationalities and has applied for an annulment of their ROC nationality before February 1, 2011, the effective date of

this amendment, will then be qualified to apply for admission as an international student under the amendment effective before February 1, 2011, and will not be subject to the limitation as prescribed in Paragraph 2.

Article 3 An applicant of foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, having no history of a household registration record in Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than 6 years is qualified to apply for admission under these regulations. However, an individual who plans to apply for study at a department of medicine, dentistry, or Chinese medicine must reside overseas continuously for no less than 8 years.

The term “reside overseas continuously” mentioned in the preceding paragraph means an individual may stay in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempt, if any of the conditions prescribed in Subparagraphs 1 through 4, Paragraph 5 of the previous article applies and is supported with written proof, and the said domestic length of stay shall be excluded from the overseas length of residency.

An applicant being a former citizen of Mainland China and holds a foreign nationality, having no history of household registration record in Taiwan, and at the time of application, has resided overseas continuously for no less than 6 years is qualified to apply for admission under these regulations. However, an individual who plans to apply for study at a department of medicine, dentistry, or Chinese medicine must reside overseas continuously for no less than 8 years.

The term “reside overseas continuously” means an individual may stay in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempted if any of the conditions prescribed in Subparagraphs 1 through 4, of Paragraph 5 of the previous article, applies and is supported with written proof, and the said domestic length of stay shall be excluded from the overseas length of residency.

The six-year and eight-year calculation period as prescribed in Paragraph 1 and Paragraph 3 shall be calculated from the starting date of the semester (February 1 or August 1) as the designated due date for the time of study.

The term overseas as prescribed in Paragraph 5 in the previous article shall apply to Paragraphs 1 to 4.

Article 4 International students applying for schools in Taiwan in accordance with the two previous articles shall be limited to one application only. Continuation of studies at Fu Jen Catholic University (FJCU) shall be handled in a manner identical to the admission procedures for local students, except for the following circumstances:

1. Application to study for a master’s degree or higher levels of graduate studies

shall be handled in accordance with FJCU regulations.

2. For international students applying to read an undergraduate course or lower levels of study, if the duration of their stay in Taiwan is less than a year, and if they were to drop out from school or lose their student status, they may reapply to study in Taiwan for a maximum of one time.

International students who are expelled from school or lose their student status due to misconduct, unsatisfactory academic grades, violation of laws or school rules and regulations, shall not be allowed to reapply to the school under the aforesaid condition.

Article 5 The actual number of international students recruited and enrolled at FJCU must in principle not be more than an additional ten percent above the total admission quota for the previous academic year. The number should be calculated into the total number of positions at FJCU yearly and reported to MOE for ratification. If the number of international students applying for admission to FJCU for an academic year exceeds more than ten percent above the total admission quota of the previous academic year, FJCU must submit a plan for the increased number (which include quality control strategies and supporting measures) to MOE for approval. Degree programs offered by FJCU and collaborating foreign universities that have been approved on a case by case basis by MOE are not subject to this restriction.

If the quotas for admission for the previous academic year, which have been allocated for local students, have not been filled, FJCU may give the quotas to international students, and submit the figures to MOE for approval.

The admission quota prescribed in Paragraph 1 does not include international students with a non-degree status.

Article 6 Pursuant to these regulations, when recruiting and accepting international students across all educational levels, FJCU makes a brochure for enrollment of international students which clearly set forth the enrollment method, admission eligibility procedures, the departments and graduate programs that recruit international students, the language of instruction of each recruiting department, language proficiency requirements, the duration of study, admission quotas, rules related to eligibility for application, requirements for financial statements, regulations regarding tuition and fees, information on scholarships, and other relevant admission requirements.

The enrollment methods of FJCU include, but are not limited to, posting enrollment information on the University's or the government's website, and participating in overseas education fairs. With the exception of publicity, promotion and assisting students to complete the necessary procedures for coming

to Taiwan, FJCU shall not delegate enrollment of international students to outside organizations, corporations, groups or individuals. In addition, FJCU shall verify in a timely manner whether it has collected unjustified fees from international students, established lending relationships, or otherwise violated relevant laws and regulations, and may, if necessary, request clarification from students who have applied for admission.

FJCU shall not provide any information that is inconsistent with the enrollment regulations, enrollment brochures, or related regulations when handling matters related to the enrollment of international students on its own or through an external agency, corporation, organization, or individual.

Article 7 Qualified applicants are required to submit formal applications with the following documents to FJCU during the application period stipulated in the statement of regulations issued every year. Those who pass the evaluation or examination will be issued a Certificate of Admission:

1. Application form.
2. Academic credentials:
 - (1) Academic credentials from Mainland China: The Regulations Governing the Accreditation of Schools in Mainland China shall apply.
 - (2) Academic credentials from Hong Kong or Macao: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply.
 - (3) Academic credentials from other areas:
 - A. Academic credentials earned at overseas Taiwan schools or Taiwan schools in Mainland China shall be regarded as the same as those at domestic schools with equivalent levels.
 - B. Academic credentials referred to the preceding 2 items shall be subject to the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials earned from institutes or branches established in Mainland China by foreign schools shall require public notarization in Mainland China and be verified and examined by an institute established or appointed by, or through a private agency commissioned by the Executive Yuan.
3. Financial proof that shows financial sustainability for study in Taiwan (equivalent to NT\$100,000 to NT\$200,000 based on the stipulated tuition and fees of the relevant department or institute to which the student is applying), or proof of full scholarship provided by a government agency, university, college, or private organization.

4. Additional documents and materials required by the intended departments, graduate programs, or the university.
5. Proof of language proficiency:
 - (1) For departments requiring Chinese language proficiency: A certificate of the Test of Chinese as a Foreign Language (TOCFL) of level A2 or above, or an internationally accepted certificate of an equivalent level.
 - (2) For departments requiring English language proficiency: An English language proficiency certificate equivalent to the Common European Framework of Reference for Languages (CEFR) level B1 or above.Each department may specify a higher level or other foreign language proficiency certificate.
6. Application fee.

The university that reviews the application documents without verification by an overseas representative office, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, as prescribed in Subparagraphs 2 to 4 of the preceding paragraph may request for verification by an overseas agency. If the said documents have been verified, the school may request an examination of the documents.

The FJCU Office of International Education accepts applications from international students and conducts a preliminary review to determine if the provided documents are complete; those applications that pass the preliminary review are sent to the relevant departments for further review in accordance with their admission criteria. After the list of qualified applicants has been reviewed and approved at the University Council, the Office of Academic Affairs will issue a Certificate of Admission to all applicants who have been admitted and have confirmed their intent to enroll. The Certificate of Admission prescribed in Paragraph 1 shall contain, in both Chinese and English, the name of the international student, the name of the program, the degree, the language of instruction, the academic year of admission, the start date of the first semester, the basic regulations regarding tuition and fee payment, information on scholarships, and other information relevant to international students, to confirm that the student understands the rights and obligations related to studying in Taiwan. The school may provide a version in the language of international student.

Article 8 An international student submitting forged, fabricated, or altered papers for the purpose of FJCU application shall be subject to enrollment qualification cancellation; or a revocation of enrollment and denial to the request of any certificate pertaining to study, if the said student is already enrolled; or revocation of graduation qualifications and cancellation of the diploma by the university, if

the said student has been already graduated.

Article 9 An international student who has completed a bachelor's degree or a higher degree in Taiwan and applies for a master's program shall be exempt from the rules listed in Article 7, Paragraph 1, Subparagraph 2, provided that a graduation certification and transcript for each consecutive semester issued from the educational institutions in Taiwan shall be enclosed.

International students who have graduated from schools for International Residents in Taiwan, or from bilingual programs affiliated with senior high schools, must submit credentials and transcripts for each academic semester to apply for admission under Article 7, and are exempt from the rules listed in Article 4, Paragraph 1, and Article 7, Paragraph 1, Subparagraph 2.

Article 10 The university offering admission to international students shall promptly register into the international student data management information system designated by MOE the following: school entrance, transfer, suspension or dismissal, and any change or loss of student status.

Article 11 International students shall not apply for any recurrent educational programs that FJCU offers, which include the School of Continuing Education, In-service Master Programs, or other programs conducted only in the evenings or weekends and holidays, with the exceptions of students who obtain legal resident status in Taiwan, or who have enrolled in a program ratified by MOE.

Article 12 International students will be allowed to register for the first semester should the student's arrival time dates within one-third period of the first semester. International students will be allowed to register for the second semester or the next school year should the student's arrival dates over one-third period of the first semester. However, this restriction does not apply if MOE has some provision that overrides it.

Article 13 International students who have been approved for an internship by MOE after their graduation from FJCU may afterward extend their international student status for one year at most after graduation.

During the course of study at FJCU, international students, who are approved for initial household registration, resident registration, naturalization, or restoration of their ROC nationality, will lose their international student status and shall withdraw from FJCU. However, for students who enroll in the same manner as local students, and for students who become naturalized ROC citizens under Article 4, Paragraph 1, Subparagraphs 1 to 3 of the Nationality Act, the aforesaid does not apply.

International students who plan to transfer to FJCU from a local tertiary institution shall follow the academic regulations of FJCU, the Regulations Governing

Admission of International Students, and the Admission Brochure for International Students of the current school year. However, an international student that has been dismissed by a school that accepts the said student, due to behavior issues or a conviction under the Criminal Law may not transfer to FJCU.

Article 14 Without interfering with normal educational activities, FJCU may sign education cooperation agreements with foreign schools and recruit and accept international exchange students, and their admission standards for international students may be applied with respect to acceptance of international students as non-degree seeking auditing students.

Article 15 When establishing a special program for international students based on an international academic cooperation plan or other special needs, FJCU must file an application with the MOE for ratification in accordance with the regulations regarding the Student Admission Quotas and Resources applicable to tertiary institutions, taking into consideration school developmental scale and resources.

Article 16 In order to encourage international students to study in Taiwan, the university may establish scholarships or fellowships for international students.

Article 17 All necessary expenses for international students during their course of study at FJCU are handled in accordance with the following regulations:

1. The scholarship awardees of the Ministry of the Foreign Affairs and students who possess an Alien Permanent Resident Certificate shall pay fees in accordance with the FJCU regulations pertaining to local students.
2. Students enrolled under the Collaborative Education Agreement shall pay fees in accordance with the regulations stipulated in the agreement.
3. International students not belonging to the above two categories shall pay fees in accordance with the FJCU regulations pertaining to international students.

Article 18 Upon registration, the newly admitted international students should show a proof of insurance which includes both medical and accident coverage for a period of at least 6 months from the date of their arrival. Current students need to submit proof of their National Health Insurance. If not insured, international students shall pay the insurance fee at the time of registration. Matters regarding insurance will be handled by the university.

The abovementioned written proof of insurance issued in a foreign country shall be verified by an overseas representative office.

Article 19 International students' academic counseling is to be managed by the department or the graduate school that they belong to. Guidance for personal affairs and matters pertaining to insurance is to be handled by the Office of Student Affairs and the Office of International Education.

The university shall immediately handle the cases in accordance with the

regulations if international students violate the Employment Services Act after investigation.

Article 20 If international students are expelled or suspended from FJCU, or if there is any change or loss of their student status, they shall be reported by FJCU to the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, and the service center of the National Immigration Agency of the Ministry of the Interior where the university is located. The MOE shall also be notified.

Article 21 International students who come to Taiwan to study language in the language center affiliated with FJCU may be subject to the restrictions set forth in Subparagraph 1, 3 to 5 of Paragraph 1 in Article 7, and in Articles 10, 16, 18, 19 and 20 for matters pertaining to application procedures, aid and scholarships, management and counseling, and the reporting of absence for more than one-fourth of the total class hours of a semester, and change or loss of student status.

Article 22 When applying for admission to FJCU, international students shall follow these regulations as well as other relevant rules and ordinances made by FJCU and the MOE.

Article 23 The above regulations have been passed by the Administrative Council of the university, and will take effect after the approval of the MOE. The procedure is the same for revision.